2018–2019 Application Procedures and Requirements

The Commission for Higher Education will begin accepting Next Generation Hoosier Educator Scholarship applications for the <u>2018–19 academic year</u> on <u>September 1, 2017</u>. The application will close November 30, 2017.

Application Procedures

Step 1: Complete Your Nomination Form

Applicants must provide a signed <u>Nomination Form</u> completed by a school official whom they would like to serve as their nominator. Nominators will assist recipients by providing support and career-building guidance. In addition, a school official or guidance counselor must sign the form verifying the student meets the academic requirements of the scholarship.

Step 2: Prepare Your Writing Prompt

Applicants must provide a response to a writing prompt. Responses are limited to 500 words. Applicants are encouraged to prepare their writing prompt prior to applying. The 2018-2019 writing prompt is: What interests you in teaching in an Indiana school setting? What qualities, skills, or attributes are necessary to being an effective teacher?

Step 3: Create Your ScholarTrack Account

Applicants must submit the Next Generation Hoosier Educators Scholarship application through the Commission's self-service tool <u>ScholarTrack</u>. Applicants must create a ScholarTrack account to access the application.

ScholarTrack allows applicants to apply for other state financial aid programs as well as view state financial aid award offers. For more information about ScholarTrack, please review the first three minutes of the Commission's informational video.

Application Requirements

The creation of your ScholarTrack account and the Next Generation Hoosier Educators Scholarship application will require the following information:

- Personal information, including Social Security Number
- Academic information, including ACT or SAT Examination Score(s), High School Class Rank and Grade Point Average (GPA)
- Extracurricular information for activities completed during high school
- Employment information during high school
- Nomination Form, signed by a nominator and school official
- Writing prompt, response limited to 500 words

Please contact the Student Support Center at 1–888–528–4719 for assistance with creating a ScholarTrack account, the scholarship application or finding a nominator.



Academic Requirements

Applicants must have graduated or will graduate from an Indiana accredited high school or non-accredited nonpublic high school by <u>June 30, 2018</u>. Applicants must meet <u>one</u> of the following three academic requirements at the time of application to qualify for the scholarship.

Class Rank

An applicant currently in high school must list their current class rank at the time of application and be in the top twentieth (20th) percent of their high school graduating class.* An applicant currently in college must have graduated in the top twentieth percent of their high school graduating class to qualify. If an applicant's high school does not offer class rank but is willing to verify an unpublished class rank, a school official may provide the unpublished class rank on the nomination form.

ACT

Students must have a Composite score of 26 or higher to qualify. Students may use their best ACT Composite score at the time of application.

SAT

For students who completed the SAT examination after March 2016:

Students must have a **Total score of 1190 or higher** (combined score of Evidence-Based Reading and Writing + Math) to qualify. Students may use their best SAT Total score at the time of application.

For students who completed the SAT examination prior to March 2016:

Students who completed the SAT examination during the following administration dates must have the following minimum scores in <u>both</u> Critical Reading and Math to qualify:

| Administration Dates | Critical Reading | Math |
|---------------------------|------------------|------|
| October 2010-June 2013** | 600 | 620 |
| October 2013-June 2015 | 600 | 630 |
| October 2015-January 2016 | 600 | 620 |

^{**}Indiana students who completed the SAT examination <u>prior to</u> October 2010 will be held to meeting the October 2010-June 2013 minimum scores in both Critical Reading and Math to qualify.

Academic information provided in the online application must match the verified academic information provided on the applicant's nomination form. <u>Applicants that submit an incomplete or unverified nomination form will not be considered for the scholarship.</u>



^{*}Graduating high school students in 2018 who are selected for the scholarship and who use class rank to qualify will have their final class rank verified to confirm they are still in the top twentieth percent.

Nomination Requirements and Procedures

The Next Generation Hoosier Educators Scholarship invites Indiana educators to nominate qualified applicants who aspire to become the next generation of teachers.

This is a step-by-step guide to help applicants with completing their <u>Nomination Form</u>. The fillable PDF should be downloaded and completed by the nominating teacher and school official. The student will submit the form electronically in <u>ScholarTrack at the time of application</u>. Please scan the form into PDF format for uploading to the online application prior to applying.

Nomination Requirements

As part of each application for the Next Generation Hoosier Educators Scholarship, a school official (as detailed below) must nominate an applicant and if the applicant receives the scholarship, agree to serve as a resource while they pursue their teaching license. It is the responsibility of the applicant to locate a school official to complete their nomination form. The nomination form is a required component of the Next Generation Hoosier Educators Scholarship application. Applicants should have the nomination form completed before beginning the online application in ScholarTrack.

Who can serve as a Nominator?

An applicant currently in high school must be nominated by a licensed K-12 teacher or administrator currently employed at an Indiana school. An applicant currently in college may be nominated by a licensed K-12 teacher or administrator currently employed at an Indiana school <u>or</u> a campus faculty member from their post-secondary institution. Applicants should refrain from using a parent, grandparent, sibling, aunt or uncle as their nominator.

Nominator Expectations

If selected as a scholarship recipient, the nominator should serve a resource to the recipient while they attend college. A nominator assists the recipient by providing support and career-building guidance while they pursue their teaching license by:

- Supporting the student's goals and academic progress
- Answering questions related to the teaching profession
- Serving as a model for continuous learning and professional development

Verifying Academic Information

A school official or guidance counselor must complete the certification section of the nomination form to verify the applicant meets the academic requirements for the scholarship. If your high school does not offer class rank but is willing to verify an unpublished class rank, the school official completing your nomination form may provide the unpublished class rank.



Nomination Procedures

Step 1: Nominator

Option 1

If possible, we recommend downloading the electronic nomination form and completing the Student Information section prior to sharing the form with your nominating teacher or school official. This can be completed by typing in your responses in the textboxes provided on the form. Save the form to your computer and share the form via email.

Option 2

Share the electronic nomination form directly with your nominating teacher and ask them to complete the top section on your behalf. The nominating teacher will type their responses in the textboxes provided.

Once the nominator completes the nomination section, they will need to print off the form and provide their handwritten signature. The nominator can return the form to the applicant either by providing the hard copy of the form or by scanning and emailing the signed form to the applicant. The applicant should confirm their information is complete and correct at the top of the form prior to sharing the form with their school official.

Step 2: School Official or Guidance Counselor

Print out the form and take it to your school counselor's office to be completed by a school official or guidance counselor. Once certified, scan the completed nomination form as a PDF and save it to your computer.

Step 3. Submitting the Nomination Form

The nomination form will be submitted electronically in ScholarTrack during the time of application. Near the end of the application process, you will be asked to upload the form in PDF format and provide the name and email of your nominator.

Applicants that submit an incomplete or unverified nomination form will not be considered for the scholarship.



Eligible Indiana Schools

Recipients of the Next Generation Hoosier Educators Scholarship must teach for at least five (5) consecutive years at an <u>eligible Indiana school</u> after graduating with a baccalaureate degree or repay the corresponding, prorated amount of the scholarship.

HEA 1002-2016 defines an eligible Indiana school as a public school or an eligible school as defined in <u>Indiana Code 20-51-1-4.7</u>. A recipient is not required to teach at the same school for all five years.

Eligible Public Schools

A recipient may complete their service requirement at any Indiana public elementary, middle or high school.

Eligible Non-Public Schools

A recipient may complete their service requirement at a non-public school so long as the school meets the definition of an eligible school outlined in Indiana Code 20-51-1-4.7. The list of non-public schools a recipient may complete their service requirement can be found at http://www.doe.in.gov/choice/participating-schools-2017-18. This list will be updated annually.



ScholarTrack Application Walkthrough

NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP

OVERVIEW

Thank you for your interest in the Next Generation Hoosier Educators Scholarship! There is nothing more important than having a quality teacher in the classroom, and this scholarship aims to assist some of the best and the brightest entering the teaching profession in Indiana.

The Next Generation Hoosier Educators Scholarship provides 200 high-achieving high school and college students interested in pursuing a career in education the opportunity to earn a renewable scholarship of up to \$7,500 each year for four academic years. In exchange, students agree to teach for five years at an eligible Indiana high school or <u>repay</u> the corresponding, prorated amount of the scholarship.

APPLICATION PROCEDURES

Please review the Application Procedures prior to starting the application. The Next Generation Hoosier Educators Scholarship will require the following information:

- · Academic information, including ACT or SAT Examination Score(s), High School Class Rank and Grade Point Average (GPA)
- Extracurricular information for activities completed during high school
- Employment information for experience during high school
- Nomination form signed by a nominator and school official
- Writing prompt, response limited to 500 words

FINALIST INTERVIEWS

Finalists must participate in the Next Generation Hoosier Educators Scholarship interview process. Finalists will be offered a pre-selected interview date and location and will only be allowed to change their interview date or location for circumstances beyond the applicant's control.

< previous question</pre>

SAVE & CONTINUE >

| Must be an Indiana resident |
|--|
| Must be a U.S. citizen or eligible non-citizen |
| Must be a current high school senior or college student in Indiana |
| Must have graduated or will graduate from an Indiana accredited high school or non-accredited nonpublic high school |
| Must be able to utilize the scholarship for at least two full academic years |
| Must rank in the top 20% of high school graduating class or have a top 20% ACT or SAT score |
| Must currently attend or plan to attend an eligible Indiana institution as a full-time student |
| Must pursue or intend to pursue a course of study that would enable the student to teach at eligible Indiana school after college graduation |
| Must obtain a license to teach in Indiana and serve as a teacher in an eligible Indiana school for five consecutive years after college graduation |
| Must maintain a 3.0/4.0 GPA, complete 30 credit hours per year or their equivalent and meet all other requirements established by their program to renew the scholarship |
| Must file a Free Application for Federal Student Aid (FAFSA) |
| Must not be in overpayment or default on a federal student loan or grant |
| ✓ I read and understand the program requirements of the Next Generation Hoosier Educators Scholarship. |
| I understand that if I do not complete the service requirement of the Next Generation Hoosier Educators Scholarship, all funds provided through this scholarship will be converted to a loan and must be repaid. |
| x previous question save & continue → |
| € Cancel Application |
| NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP Please select your Indiana County of permanent residence. |
| NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP |

| NEXT GENERATION HO | OSIER EDUC | ATORS SCHOLARSH | IP | | |
|-----------------------------------|--------------------|-------------------------------|-------------------------|-----------------|-------------------|
| Please enter your Gender, Race a | and Ethnicity. Thi | is information will be used f | or statistical purposes | only. | |
| Gender | | Race | | Ethnicity | |
| Male | • | Not Provided | • | Hispanic/Latino | • |
| | | | | | |
| <pre>< previous question</pre> | | | | | SAVE & CONTINUE > |
| ★ Cancel Application | | | | | |
| NEXT GENERATION HO | | CATORS SCHOLARS | HIP | | |
| What is your current grade level? | ? | | | | |
| 12th Grade | | | | | |
| High School? | | | | | |
| South Side High School | | | | | |
| I am/was home schooled. | | | | | |
| High School Graduation Year? | | | | | |
| 2018 | | | | | |
| | | | | | |
| ← previous question | | | | | SAVE & CONTINUE > |

x Cancel Application

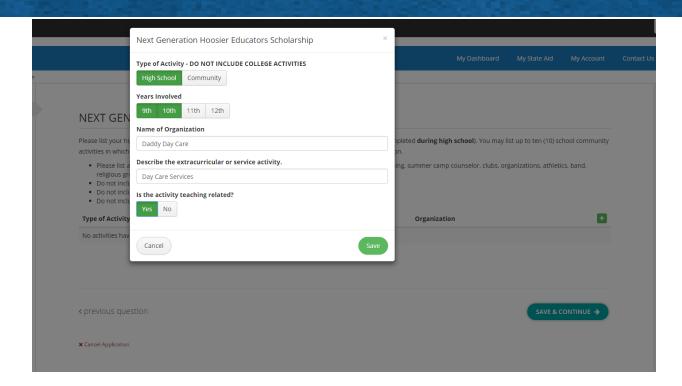
NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP Current/Prospective College? Ball State University If you don't see your school listed, it is not eligible for use of the Next Generation Hoosier Educators Scholarship Expected College Graduation Year? 2024 c previous question **★** Cancel Application NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP At the time of application, students must either be in the top 20 percent of their high school graduating class or have received a score in the top 20th percentile on the ACT or SAT to Applicants that qualify based on class rank must use their current class rank at the time of applicants. If the applicant's high school does not class rank, applicants are permitted to use $unpublished\ class\ rank\ to\ apply.\ A\ school\ official\ must\ verify\ the\ applicant's\ class\ rank\ on\ the\ nomination\ form.$ Academic Year ACT was taken: I have not taken the ACT Date SAT was taken: October 2015-January 2016 SAT Critical Reading Score: 555 SAT Math Score: 555 My Class Rank: 10 100 I do not have a class rank. revious question x Cancel Application

NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP What is your high school GPA? My GPA: 4.0 **‡** On a Scale Of: 4.0 I do not have a high school GPA. previous question SAVE & CONTINUE > x Cancel Application NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP Please list your high school and community involvement, including years of participation (must have been completed during high school). You may list up to ten (10) school community activities in which you have participated while in high school. Do not include any paid experiences in this section. Please list any involvement directly related to education/teaching first. Examples include tutoring, coaching, summer camp counselor, clubs, organizations, athletics, band, religious groups, civic organizations, on-going volunteer activities, etc. Do not include any activities completed during college. Do not include any single-day activities. Do not include any academic classwork or projects. + Type of Activity Years Involved Organization No activities have been added to your application. Please use the "+" button above to get started.

revious question

≭ Cancel Application

SAVE & CONTINUE >



Please list your high school and community involvement, including years of participation (must have been completed during high school). You may list up to ten (10) school community $activities \ in \ which \ you \ have \ participated \ while \ in \ high \ school. \ Do \ not \ include \ any \ paid \ experiences \ in \ this \ section.$

- Please list any involvement directly related to education/teaching first. Examples include tutoring, coaching, summer camp counselor, clubs, organizations, athletics, band, religious groups, civic organizations, on-going volunteer activities, etc.
- Do not include any activities completed during college.
- Do not include any single-day activities.
 Do not include any academic classwork or projects.



★ Cancel Application

NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP Please list any employment you had during high school. You may list up to ten (10) work experiences. Employer/Company Name Your Position Dates ↑ No employments have been added to your application. Please use the "+" button above to get started. ✓ previous question * Cancel Application

Next Generation Hoosier Educators Scholarship Employer/Company Name - DO NOT INCLUDE COLLEGE ACTIVITIES Daddy Day Care Your Position Teacher **NEXT GEN** From _/_/__
I currently work here 01/01/2016 Is the position teaching related? + Employer/Com Dates Yes No Supervisor Name Sally Fields Supervisor Email or Phone Sally@aol.com **Description of Position** Day Care Teacher Cancel

NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP

Please list any employment you had during high school. You may list up to ten (10) work experiences.

| Employer/Company Name | Your Position | Dates | + |
|-----------------------|---------------|-----------------------|---|
| Daddy Day Care | Teacher | Jan 1, 2016 - Current | × |
| | | | |

≭ Cancel Application

Nomination Form

Applicants must provide a signed nomination form completed by a school official whom they would like to serve as their nominator. Nominators will assist recipients by providing support and career-building guidance. In addition, a school official or guidance counselor must sign the form verifying the student meets the academic requirements for the scholarship. Please provide the name and email of your nominator and attach your nomination form below.

Applicants that submit an incomplete or unverified nomination form will not be considered for the scholarship.

| Nominator First Name | |
|-----------------------------------|-------------------|
| Sally | |
| Nominator Last Name | |
| Fields | |
| Nominator Email | |
| Sally@aol.com | |
| Upload NextGen Workflow.pdf | |
| | |
| <pre>< previous question</pre> | SAVE & CONTINUE 🗲 |

x Cancel Application

Writing Prompt

This writing prompt should showcase your writing ability. Please ensure your response is well organized, free of grammatical errors and includes an introduction, body and conclusion. The Commission reserves the right to run all responses through a plaglarism screening tool. Applications containing plaglarized responses will be eliminated and the student will not be eligible to receive the scholarship. Your response is limited to 500 words.

What interests you in teaching in an Indiana school setting? What qualities, skills, or attributes are necessary to being an effective teacher?

Call me Ishmael. Some years ago- never mind how long precisely- having little or no money in my purse, and nothing particular to interest me on shore, I thought I would sail about a little and see the watery part of the world. It is a way I have of driving off the spleen and regulating the circulation. Whenever I find myself growing grim about the mouth: whenever it is a damp, drizzly November in my soul; whenever I find myself involuntarily pausing before coffin warehouses, and bringing up the rear of every funeral I meet; and especially whenever my hypos get such an upper hand of me, that It requires a strong moral principle to prevent me from deliberately stepping into the street, and methodically knocking people's hats off- then, I account it high time to get to sea as soon as I can. This is my substitute for pistol and ball. With a philosophical flourish Cato throws himself upon his sword: I quietly take to the ship. There is nothing surprising in this. If they but knew it, almost all men in their degree, some time or other, cherish very nearly the same feelings towards the ocean with me.

There now is your insular city of the Manhattoes, belted round by wharves as Indian isles by coral reefs- commerce surrounds it with her surf. Right and left, the streets take you waterward. Its extreme downtown is the battery, where that noble mole is washed by waves, and cooled by breezes, which a few hours previous were out of sight of land. Look at the crowds of water-sazers there.

<u>Circumambulate</u> the city of a dreamy Sabbath afternoon. Go from <u>Corlears</u> Hook to <u>Coenties</u> Slip, and from thence, by Whitehall, northward. What do you see?- Posted like silent sentinels all around the town, stand thousands upon thousands of mortal men fixed in ocean reveries. Some leaning against the <u>spiles</u>; some seated upon the pier-heads; some looking over the bulwarks of ships from China; some high aloft in the rigging, as if striving to get a still better seaward peep. But these are all landsmen; of week days pent up in lath and plaster-tied to counters, nailed to benches, clinched to desks. How then is this? Are the green fields gone? What do they here?

But look! here come more crowds, pacing straight for the water, and seemingly bound for a dive. Strange! Nothing will content them but the extremest limit of the land; loitering under the shady lee of yonder warehouses will not suffice. No. They must get just as nigh the water as they possibly can without falling And there they stand-miles of them-leagues. Inlanders all, they come from lanes and alleys, streets avenues- north, east, south, and west. Yet here they all unite. Tell me, does the magnetic virtue of the needles of the compasses of all those ships attract them thither?

Once more. Say you are in the country; in some high land of lakes. Take almost any path you please, and ten to one it carries you down in a dale, and leaves you there by a pool in the stream. There is magic in it. Let the most absent-minded of men be plunged in his deepest reveries- stand that man on his legs, set his feet a-going, and he will infallibly lead you to water, if water there be in all that region. Should you ever be athirst in the great American desert, try this experiment, if your caravan happen to be supplied with a metaphysical professor. Yes, as every one knows, meditation and water are wedded for ever.

603 / 500

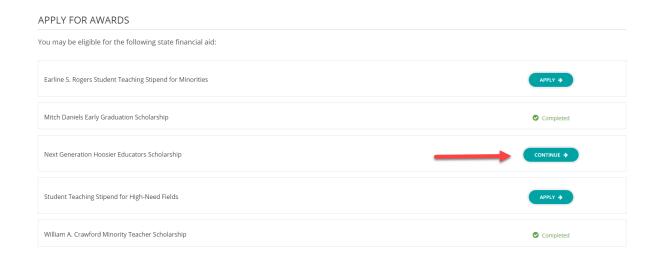
< previous question</pre>

SAVE & CONTINUE 🗲

★ Cancel Application

| NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP |
|--|
| Feaching Field |
| elease provide information about your anticipate teaching setting and content area/field. This information will be used for statistical purposes only. What school setting do you anticipate teaching in? |
| High School v |
| Vhat is your anticipated teaching field? |
| Computer Education ** |
| previous question SAVE & CONTINUE > |
| t Cancel Application |
| NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP |
| telease of Information |
| low did you find out about the Next Generation Hoosier Educators Scholarship? |
| High School Counselor |
| grant the Commission permission to use all or portions of my writing prompt in future promotional campaigns for the Next Generation Hoosier Educators Scholarship. Yes No |
| grant the Commission permission to share my contact information with eligible institutions offering scholarships to supplement the Next Generation Hoosier Educators Scholarship. Yes No |
| grant the Commission permission, if selected, to publish my name, county, high school and college in a public announcement of scholarship recipients. Yes No |
| previous question SAVE & CONTINUE → |
| Cancel Application |
| NEXT GENERATION HOOSIER EDUCATORS SCHOLARSHIP Congratulations! You have completed this application. However, we have not yet received your FAFSA this year. Please click Submit below to acknowledge that you will file your FAFSA before the deadline to be eligible for this award. |
| ⟨ previous question |

Should you need to pause while submitting your application, you can revisit your application in ScholarTrack and click "Continue" to continue completing your application.



Once you begin the application process, please complete your application within 48 hours or your original application data may be cleared. <u>All applications must be submitted by 11:59 pm EST on November 30, 2017 to be considered.</u>